

## **Lupton Parish Council**

Clerk: Kevin M Price

Braeside, Low Greenhills, Crook, Kendal, Cumbria. LA8 8LA.

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26th April 2019

Dear Councillors,

I give notice that the Annual Assembly of the Parish Meeting will be held at Kitriding Tea Rooms, Lupton LA6 2QA, on Thursday 9th May 2019, commencing at 7.30pm. This is a **Public Meeting** and not a Council Meeting.

This will be followed immediately by the Annual Meeting of Lupton Parish Council, to which all Councillors are hereby summoned to attend.

A copy of the Agenda for both meetings is appended.

Yours sincerely,

*Kevin M Price*

Kevin M Price. Parish Clerk.

## **AGENDA - ANNUAL PARISH ASSEMBLY MEETING:**

1. Apologies for absence
2. Minutes of the 2018 Meeting, held on 2nd May 2018.
3. Matters arising.
4. Chairman's Report.
5. Police Report (if present)
6. Reports from County and District Councillors (if available)
7. Auction of Parish Field.
8. Any other business and further public participation.

## **AGENDA – ANNUAL PARISH COUNCIL MEETING:**

1. **Election of Chairman** – to elect a Chairman for 2019-20.
2. **Appointment of Vice-Chairman** – to appoint a Vice-Chairman for 2019-20.
3. **Apologies for absence** – to receive apologies for absence from Councillors unable to be present.
4. **Requests for Dispensations** - The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
5. **Declarations of Interest** – to receive any Declarations of Interest from Councillors in respect of any item on the agenda.
6. **Minutes** – to sign as a true record, if thought fit, the minutes of the meeting of 12th February 2019.
7. **Financial business:**

*a. To pay outstanding accounts, including:*

K M Price	£93.45	Quarterly expenses to 31 <sup>st</sup> March, including use of home office and travel.
Zurich Municipal		
	£257.60	Insurance premium )
CALC	£98.82	Annual Subscription
Society of Local Council Clerks		
	£11.96	Annual subscription (4% of £299)

*b. . To receive the Provisional Accounts for 2018-19 (to be circulated)*

*c. To note the new salary scales for Clerks (a 2.5% increase from 1<sup>st</sup> April 2019 has been agreed by NJC and notified to the Council by NALC and CALC) and to sign the revised standing orders..*

d. To authorise the Chairman and Clerk to sign the Certificate of Exemption.

8. **New notice board** – to receive an update (Chairman)

9. **Planning:**

a. *To note the following decisions, notified to the Council by the Planning Authority (No comments were received from Lupton Parish Council)*

SL/2019/0016 Lupton Hall, Lupton. Erection of circular slurry store. Granted.

SL/2018/1007 Lupton Hall, Lupton. A micro scale Anaerobic Digester to generate renewable energy from waste slurry. Granted.

b. To discuss and note the procedure for dealing with planning applications.

10. **Community Governance Review** - to consider responding to this consultation (see separate email sent).

11. **Clerk's Report** – the Clerk will report on matters resolved since the last meeting and bring to the attention of the Council any relevant correspondence.

12. **Open Forum** - to receive comments from Councillors concerning matters of interest to the Council, but no propositions which require a resolution to be passed.

13. **Date of next meeting** – to arrange the date of the next Council Meeting (provisionally Monday 5th August 2019)