

Minutes of the Annual Meeting of Lupton Parish Council held at Kitriding Tea Rooms on Wednesday 2nd May 2018 at 7.45pm.

Present were Councillors Stewart Lambert (Chairman), Gordon Higton and Alan Lambert, District Councillor Brian Cooper and Parish Clerk Kevin Price. Apologies for absence were accepted from Councillor Simon Nutter. Apologies were also received from County and District Councillor Roger Bingham.

18/17 Election of Chairman:

Councillor Stewart Lambert was elected Chairman for 2018-19.

18/18 Appointment of Vice-Chairman:

Councillor Gordon Higton was appointed Vice-Chairman for 2018-19.

18/19 Requests for Dispensations: None.

18/20 Declarations of Interest:

There were no Declarations of Interest made in respect of any matters on the agenda.

18/21 Minutes:

The minutes of the meeting held on 5th February 2018, having been circulated were accepted as a true record and signed by the Chairman.

18/22 Finance:

a. It was resolved to pay the following accounts:

United Utilities	£128.10	Parish Field
CALC	£111.00	Annual subscriptions
K M Price	£6.52	Balancing payment.
K M Price	£110.36	Quarterly expenses to 31 st March, including use of home office and travel.
Zurich Municipal	£257.60	Insurance premium

b. The provisional accounts for 2017-18 were presented. These were then signed by the Chairman and Clerk.

c. The Clerk explained the change in audit arrangements, whereby there will be no External Audit. The Chairman and Clerk were authorised to sign the Certificate of Exemption, the Accounting Statements and the Statement of Governance.

- a. The new salary scales for Clerks were noted (there is an increase of 2% agreed nationally). The Clerk is currently on SCP26 and is contracted to work 13 hours each month.

18/23 Parish Council website:

It was resolved to purchase 'Office' for the Council's laptop, at a cost of around £71. The website is being kept up to date and additional items will be added soon to ensure it is fully compliant.

18/24 New notice board:

This is still in hand and the Chairman will bring a report to the next meeting.

18/25 General Data Protection Regulation:

There is still some uncertainty as to whether Parish Councils will be required to appoint a Data Protection Officer or not. It was agreed the Clerk would liaise with the Chairman and any required material would be available on the Council's website by 25th May 2018 when this Regulation becomes law.

18/26 Planning:

The following application had been received since the last meeting but no comments have been made as it was not deemed contentious:

SL/2018/0197 Tarnside, Jubilee Lane, Lupton. Alterations and extensions to existing builders store to form live/work unit.

18/27 Correspondence:

- a. CALC has this week notified the Council of new Model Standing Orders. The Clerk will study these and bring a proposal to the next meeting.
- b. In response to a query raised at the last meeting (minute 18/13a refers) the Clerk has made enquiries with the bus operator. The timetable clearly shows that the return journey to Kirkby Lonsdale is made via Oxenholme Station and not the Westmorland Hospital.

18/28 Open Forum: None.

18/29 Date of the next meeting:

Monday 6th August 2018 at Kitriding Tea Rooms at 7.30pm.

The meeting closed at 8.45pm.

Signed:

Dated: