

Minutes of the Annual Meeting of Lupton Parish Council held at Kitriding Tea Rooms on Thursday 9th May 2019 at 8.15pm.

Present were Councillors Gordon Higton, Alan Lambert, Stewart Lambert and Simon Nutter, County and District Councillor Roger Bingham, District Councillor Tom Harvey and Parish Clerk Kevin Price. Apologies for absence were received from District Councillor Brian Cooper.

All Councillors present then signed the Declaration of Acceptance of Office.

As Councillor Robin Nicholson was not present, it was resolved that he could sign the Declaration of Acceptance of Office at the next meeting.

19/12 Election of Chairman:

Councillor Stewart Lambert was elected Chairman for 2019-20.

He then signed the Declaration of Acceptance of Office as Chairman.

19/13 Appointment of Vice-Chairman:

Councillor Simon Nutter was appointed Vice-Chairman for 2019-20.

19/14 Requests for Dispensations: None.

19/15 Declarations of Interest:

There were no Declarations of Interest made in respect of any matters on the agenda.

19/16 Minutes:

The minutes of the meeting held on 12th February 2019, having been circulated were accepted as a true record and signed by the Chairman.

19/17 Finance:

a. *It was resolved to pay the following accounts:*

CALC	£98.82	Annual subscription
Kirkby Lonsdale Town Council		
	£4.44	Training book (4% of £110.99)
K M Price	£5.82	Balancing payment
Society of Local Council Clerks		
	£11.96	Annual subscription (4% of £299.00)
K M Price	£93.45	Quarterly expenses to 31 st March, including use of home office and travel.
Zurich Municipal		
	£257.60	Insurance premium.

- b. The provisional accounts for 2018-19 were noted.
- c. The new salary scales for Clerks (a 2.5% increase from 1st April 2019 have been agreed by NJC and notified to the Council by NALC and CALC) and it was resolved to sign the revised standing orders..
- d. The Chairman and Clerk were authorised to sign the Certificate of Exemption, the Annual Governance Statement and the Accounting Statements.

19/18 New notice board:

The Chairman reported that this is in hand and a grant application is being made to Banks Renewables for both this and the proposed defibrillator.

19/19 Planning:

- a. *The following decisions, notified to the Council by the Planning Authority were noted:*

SL/2019/0016 Lupton Hall, Lupton. Erection of circular slurry store. Granted.

SL/2018/1007 Lupton Hall, Lupton. A micro scale Anaerobic Digester to generate renewable energy from waste slurry. Granted.

- b. *The Clerk outlined the procedure for dealing with planning applications:*
 - i. When an application is received, he will send details by email to all Councillors with email access.
 - ii. If a response is due after the date of the next meeting, it will be an agenda item.
 - iii. If a response is required before the date of the next meeting, the Clerk is delegated to respond on behalf of the Council for minor applications.

If the application requires more consideration and a full Council decision, then an additional meeting of the Parish Council must be called, giving the required six days notice.

It was noted that the Council can only submit an official response if an application has been an agenda item at a meeting open to the public.

19/20 Community Governance Review:

It was resolved to make no comment on the current consultation. The Council prefers to remain as it is and neighbouring Parish Meetings did not appear interested in any suggestions for merging.

19/21 Date of the next meeting:

Monday 5th August 2w019 at 7.30pm at Kitriding Tea Rooms, Lupton.

The meeting closed at 9.10pm.

Signed:

Dated: